



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, SEPTEMBER 15, 2009

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, September 15, 2009, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Fera.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Crole.

2. Roll Call

Trustee	Present	Excused
John Belcastro	✓	
Kathy Burtnik	✓	
Maurice Charbonneau		✓
Gary Crole	✓	
John Dekker	✓	
Frank Fera	✓	
Ed Nieuwesteeg	✓	
Tony Scalzi	✓	
Student Trustees		
Juliana Ciccarelli	✓	
Megan Grocholsky	✓	

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Board Services and Communications; **Sherry Morena**, Recording Secretary

3. Approval of the Agenda

Moved by Trustee Belcastro

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of September 15, 2009, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Committee of the Whole Meeting of June 2, 2009

Moved by Trustee Crole

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 2, 2009, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Niagara Catholic 2009-2010 – Director’s Preview

John Crocco, Director of Education, presented the report on the Niagara Catholic 2009-2010 – Director’s Preview.

The Director informed Trustees of the various new staff appointments including Principals and Vice-Principals, as well as the reorganization of Senior Staff assignments.

He stated that the staff will have their host of initiatives to work through this school year, including projects and events such as: Growth In Our Faith Formation; the Celebration of the Year for Priests; H1N1 Pandemic; Improving Student Achievement; Attendance Area Ad-Hoc Committees; Capital Plan; Balanced Budget 2009-2010 And 2010-2011; Improve Connection to Schools – Classrooms and Staff; Measure Performance (Students, Staff, Administration); Actualization of Priorities and Goals; Next Phase in Communication with Parents and Community; Governance of Boards, the Strategic Plan Vision 2020 Process; and Operational Review in February 2010.

1.1 Vision 2020 Strategic Plan Facilitator

Director Crocco presented information on the Vision 2020 Strategic Plan Facilitator. He stated that Vision 2020 is following the timeline for implementation, and that the Niagara Catholic District School Board wants to engage as many stakeholders as possible in the process and recommendations to the Board so that staff and the community are all focused in the same direction.

The Director informed Trustees that Senior Staff is launching four (4) new communication mediums to improve communication with adults and students: Distinguished Alumni Series, where graduates of Niagara Catholic Secondary Schools will be recognized; a Niagara Catholic District School Board Facebook group; Twitter updates regarding the Board; and a Blog regarding special initiatives (ie. Vision 2020).

Trustees asked questions of clarification.

Moved by Trustee Crole

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the selection of Maria Sanchez-Keane of the Centre for Organizational Effectiveness as the facilitator for the Strategic Plan Development phase of the design of Niagara Catholic's Vision 2020 Strategic Plan at a projected cost as approved in the 2009-2010 Annual Budget.

CARRIED

2. H1N1 Pandemic – Niagara Catholic Preparation and Management

Director Crocco presented the report on the H1N1 Pandemic – Niagara Catholic Preparation and Management and reviewed the key points for Trustees.

The Niagara Catholic District School Board Pandemic Plan is in full compliance with Dr. King, Chief Medical Officer of Health for Ontario and the Niagara Public Health Department Pandemic Plan. On the first day of school, Kindergarten to Grade 12 students were taught age appropriate lessons on hand hygiene; respiratory etiquette: avoid touching eyes, mouth and nose; and stay home when ill. Hand sanitizers have been installed in all Board facilities as part of the Niagara Catholic Pandemic prevention strategy.

Senior Staff will continue to keep students, staff, parents and Trustees informed with all current information regarding the H1N1 Pandemic. Updates to Trustees will consist of a standing verbal report on all Committee of the Whole and Board meeting agendas.

3. Student Achievement K-12 Executive Summary of Programs, Services and Resource Implementation for 2009-2010

Yolanda Baldasaro, Superintendent of Education – Student Achievement, introduced Mark Lefebvre, Administrator: School Effectiveness and David Pihach, Administrator: Student Success, who presented information on the Student Achievement K-12 Executive Summary of Programs, Services and Resource Implementation for 2009-2010.

4. Niagara Catholic District School Board Annual Accessibility Plan September 2009 – August 2010 (Year 7)

Superintendent Baldasaro presented the Niagara Catholic District School Board Annual Accessibility Plan September 2009–August 2010 (Year 7).

5. Executive Summary – With Our Best Future In Mind: Implementing Early Learning in Ontario Report to the Premier by the Special Advisor on Early Learning, Charles E. Pascal

Superintendent Baldasaro presented the Executive Summary – With Our Best Future In Mind: Implementing Early Learning in Ontario Report to the Premier by the Special Advisor on Early Learning, Charles E. Pascal.

6. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

7. Financial Reports

7.1 Monthly Banking Transactions

Moved by Trustee Dekker

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board receive the Monthly Banking Transactions for the months of June, July and August 2009, as presented for information.

CARRIED

7.2 Statement of Revenue and Expenditures

Moved by Trustee Dekker

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board receive the Statement of Revenue and Expenditures as at August 31, 2009, as presented for information.

CARRIED

8. Monthly Updates

8.1 Policy Development Update

Director Crocco presented the Policy Development Update. Trustees were informed that future Policy Committee Meetings are scheduled for 5:30 p.m. prior to the Monthly Board Meetings.

8.2 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

8.3 Student Trustees' Update

Juliana Ciccarelli, Student Trustee, gave a brief verbal update on the activities of the Student Senate.

8.4 Family of Schools Superintendents' Monthly Update

The Family of Schools Superintendents gave brief verbal reports highlighting the activities in their schools.

Superintendent Ciarlo

- Adult & Continuing Education had a very successful summer school program with over 2000 students as well as a successful Summer Italian Program.

Superintendent Forsyth-Sells

- St. Patrick Catholic Elementary School, Port Colborne is working towards developing a positive environment and is encouraging everyone to aim for 21 consecutive days without complaining. They hope to create a community where members are safe and feel grateful for our many gifts and talents. Staff and students will wear a bracelet on either wrist and when they catch themselves complaining, gossiping or criticizing, they move the bracelet to the other arm and begin again.
- Loretto Catholic Elementary School will celebrate its 10th Anniversary on Wednesday, September 30, 2009.
- St. Gabriel Lalemant Catholic School will be hosting a 50th Birthday Celebration on Sunday, September 27, 2009 to recognize 50 years in Catholic Education.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – June 16, 2009

Director Crocco presented the Spotlight on Niagara Catholic – June 16, 2009 issue for Trustees' information.

1.2 Abruzzo Earthquake Relief Fund Committee – Thank You for Financial Contribution

Director Crocco presented correspondence from the Abruzzo Earthquake Relief Fund Committee thanking the Niagara Catholic District School Board for their Financial Contribution.

1.3 Rick Dykstra, St. Catharines MPP – Congratulations on Fund Raising for Kids Helping Kids

Director Crocco presented correspondence from Rick Dykstra, St. Catharines MPP, congratulating the Niagara Catholic District School Board on their fund raising for Kids Helping Kids.

1.4 YMCA of Niagara – Thank You for Supporting YMCA School Aged Child Care

Director Crocco presented correspondence from the YMCA of Niagara thanking the Niagara Catholic District School Board for their support of the YMCA School Aged Child Care.

1.5 Calendar of Events – September 2009

Director Crocco presented information on the Calendar of Events – September 2009.

1.6 Community Outreach Calendar of Events – 2009-2010

Director Crocco presented the Community Outreach Calendar of Events 2009-2010.

1.7 Director's Letter to Parents & Students re New School Year

Director Crocco presented a copy of the Director's Letter to Parents and Students re New School Year.

1.8 Niagara Child & Youth Services AGM – September 22, 2009

Director Crocco presented information on the Niagara Child & Youth Services AGM – September 22, 2009.

1.9 OCSTA Regional Meeting – October 13, 2009

Director Crocco presented information on the "OCSTA Regional Meeting" – October 13, 2009.

1.10 OCSTA Letter re Continuation of OCSTA Membership of Trustees from 5 English Catholic School Authorities

Director Crocco presented the OCSTA Letter re Continuation of OCSTA Membership of Trustees from 5 English Catholic School Authorities.

1.11 When Faith Meets Pedagogy Conference - October 22-24, 2009

Director Crocco presented information on the “When Faith Meets Pedagogy Conference” – October 22-24, 2009.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

F. BUSINESS IN CAMERA

Moved by Trustee Belcastro

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 8:50 p.m. and reconvened at 9:40 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of September 15, 2009.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on June 5, 2009, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on June 2, 2009, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Scalzi

THAT the September 15, 2009 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:45 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **September 15, 2009**.

Approved on the **13th** day of **October 2009**.

Frank Fera
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer